PHILIPPINE DEPOSIT INSURANCE CORPORATION ANNUAL PROCUREMENT PLAN FOR CY 2016

	COB Schedule	Program/Activity/Project	Procuring Unit	Mode of Procurement	Pre-procurement Conference	Posting of Invitation to Bid	Pre-bid Conference	Opening of Bids	Bid Evaluation	Post- Qualifi- cation	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	ABC in accordance with 2016 Corporate Operating Budget														
	2	Personnel Benefits (Service Awards, Praise Awards, Loyalty Memorabilia, Corporate Incentives) and Other Awards	HRAD	Public Bidding/ Negotiated Small Value		2nd and 4th quarter											2nd and 4th quarter							3,122,600 0	0 -				
7	3	Travel Expenses (local)	Various	Negotiated Small Value										Value					Ignuary to December										
1	4	Travel Expense (foreign)	Various	January to December Negotiated Small Value										January to December															
1	5	Internal Training Programs																											
	-	External Training Programs	PDIC TI	Negotiated Small Value / Agency-to-																									
		GAD Related External Trainings/Seminars		Agency /Direct Contracting/Lease of Venue	•	January to December .																							
		Local Scholarship (DOF-AIM)/Foreign Scholarship (JICE-JDS/IMF/JICA and Others			,												•												
	6	Office Supplies (Commonly-Used Supplies, IT Supplies and Other Office Supplies)	Various	Various Public Bidding / Negotiated/Procurem Regular/commonly used office supplies and equipment are to be procured from the Procurement Service (PS) in accordant											12,286.312 0	0 .													
	7	Other Supplies and Materials (Accountable Forms, Drugs and Medicines, Food Supplies, Gasoline, Oil and Lubricants and Medical Supplies	TG, HRG, ASG,	ent Service / Agency- to-Agency / Small Value / Shopping /Direct Contracting	with LOI No 755, the concerr government p	ned procuring	unit as author	zed by the B	AC Accour	table form	are to be	procured	from the re	cognized	. 3.467.298 0	0													
1	,8	Utilities (electricity and water)	. ASG	`r Direct Contracting							52,956,820 0	0 -																	
	9	Communication (Postage and Expressage, Landline and Mobile Telephone, Internet)	Various	Public Bidding / Direct Contracting / Negotiated Small Value/Agency-to- Agency)	Existing contracts are renewed in accordance with the Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers per GPPB Res No 019-2006 dated December 6, 2006										10,844,142 0	0 -													
	11	Advertising (Newspaper Publication, Ad Placement and Radio Infomercial)	Various	Negotiated Small Value	Procurement to be undertaken by CCD and the concerned procuring unit as authorized by the BAC									61,315,095 0	0 -														
	12	Printing and Binding				_						-																	
		Public Awareness Campaign Related Publication / Financial Literacy Brochures	CAG	Public Bidding / Negotiated Small Value									7,500,000 0	?															

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/	Annual Report	CAG	Public Bidding			<u> </u>	1	2nd quarter	_		<u> </u>	<u> </u>	<u> </u>	1,350,000 00	0 -
	Posters on Wise Savings and Responsible Banking	CAG	Public Bidding / Negotiated Small Value				Jan	Jary - Decem	nber			_		1,000,000 00	0 _
` /	Customer Survey Feedback Form	IG	Negotiated Small Value				Jan	uary - Decem	nber					300,000 00	0 -
/	Special Publication	CAG	Negotiated Small Value				Jan	uary - Decem	ber					200.000 00	0 -
	Intercom	CAG	Negotiated Small Value					quarterly						160,000 00	0
-	Claim Form and Other Claims Related	CLG	Negotiated Small Value		****		Jan	Jary - Decem	ber					99,200 00	
	Tarpaulin	IG / CAG / AMDG	Negotiated Small Value				Jar	iuary - Decer	ner					420,200 00	٥ -
-	Flyers for Housing Fair	AMDG	Negotiated Small Value				Jan	nary - Decem	ber			_		25,000 00	
	Bookbinding of Library Books	LAS	Negotiated Small Value		as needed										0 -
13	RENT														-
, /	Ayala Office (3/F - 10/F), parking and ATM space	ASG	Agency-to-Agency Agreement	Procurement through Agency-to-Agency Agreement based on Sec 53.5 of the IRR of RA 9184					99,945,220 00						
/	Photocopying Machines	ASG	Public Biading		existing cont	ract commen	ce on March	1, 2015 until	February 2	8. 2018 (mi	ultı-year co	ntract)	_	2,127.820 00) -
1	Taguig Warehouse	ASG	Negotiated - Lease of			existing	g contract w	ill expire on S	eptember	30, 2016				1,272,497 00	0 -
\	Ádditional Warehouse	,	Property				Jani	Jary - Deçem	ber					1,440,000 00) -
/	Ornamental Plants	ASG	Negotiated Smail Value					4th quarter					_	180,000 00) -
,	IT Equipment	ITG	Negotiated \$mail Value				lst, 2	nd & 3rd qua	arter					200,000 00) <u>-</u>
/	Space Rental		Negotiated - Lease of Property				Jan	Jary - Decem	ber					226,000 00)
	Kental of chairs, tables and tents		Negotiated Small Value				Jani	uary - Decem	ber					365,000 00	
	Generator Set	ASG					Jani	Jary - Decem	ber					105,000 00) -
	Sound System						Jani	Jary - Decem	ber			<u>.</u>		104,000 00	j

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/	Safety Deposit Box				I	<u></u>	Jan	Jary - Decen	nber	<u> </u>			·	6,000.00			
	Subscription (Newspapers, Jechnical/Business Magazines, Other Reading Materials, Cable TV	Vanous	Small Value / Direct Contracting		January - December												
	Disaster Recovery Site	ITG	Public Bidding		Existing contract with TIMC will expire in 2016												
بر	Bloomberg Professional Service	TG	Direct Contracting		2nd quarter												
ر	Jri-media News Monitoring Service	CAG	Public Bidding / Negotiated														
15 /	Professional Services - Legal Services	LAS / LIG	Public Bidding / Direct Contracting / Negotiated	Tin	Timelines shall be determined upon submission of project proposal by the procuring unit to the BAC												
	Professional Services - Consultancy																
	Competency Assessment of Incumbents and Identification	HRG	Public Bidding / Negotiated	PDIC's Current St Baseline Assess			Job Descrip		opment of					5,000,000 00			
/	Financial Literacy Project	CAG	Public Bidding		January - December						1,200,000 00						
•	PDIC's Service Quality Feedback Survey	CAG	Public Bidding		January - December					1,200,000 00							
, /	Forensic Consultant - Firm	LIG	Negotiated				Jan	uary - Decer	nber			3		9,000,000 00			
•	1SO Certification for ITG Processes	ITG	Public Bidding					1st quarter						2,500,000 00			
/	Čertifying Body (Third Surveillance Audit for CSO Certification Project)	CPG / PSD	Negotiated Small Value				Jan	uary - Decer	nber		·			175,000.00			
/	Cashiering Certification Project	CPG /PSD	Negoti a ted Small Value		January - December												
	General Services																
	Garbage Hauling (MACEA) (Ayala and Chino Roces Building)	ASG	Negotiated Small Value				J	anuary - Mar	ch					804,960 00			
	Elevator Maintenance	ASG	Direct Confrcting			3rd qua	ter, existing	contract will	expire on J	uly31, 2015				201,000 00			
	Pest Control Services	ASG	Negotiated Small Value			,		2nd quarter				**		194,323 00			

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	Annual Inspection of Professional Mechanical Engineer	ASG	Negotiated Small Value		3rd quarter										
	Annual Inspection of Professional Electrical Engineer	ASG	Negotiated Small Value					3rd quarter						40,000 00	
	Janitorial Services (Chino Roces, Ayala and Taguig Warehouse)	ASG	Public Bidding			Multiyed	ar (3 years) c	ontract proc	ured in Oct	tober 2015				15,750,000 00	-
	Security Services (Chino Roces, Ayala, Taguig Warehouse, Closed Bank Premises and Security Escort for Hearings)	ASG	Public Bidding		Multiyear (3 years) contract procured in August 2015										
_	Auditing Services		Agency-to-Agency / Negotiated Small Value		January - December										
	Other Professional Services - Contractual Personnel (Salaries and Compensation)	HRG	Public Bidding		Manpower Services procured in September 2015 (one year contract)										
	Other Professional Services - Local Travel Expenses	Vanous	Public Bidding	•			Jan	uary - Decer	nber	•				12,503,347 00	
17	Repairs and Maintenance						January -	December, o	as needed						
_	Office Building (Ayala and Pasong Tamo Offices and Water Potability Test)	ASG	Public Bidding / Small Public Bidding / Small				Jan	uary - Decer	nber					1,658,640 00	7
	Motor Vehicles and participation fee	ASG	Public Bidding/Direct Contracting/ Negotiated				Jan	uary - Decer	nber					1,179,022 00	
~	Office Equipment	Various	Procurement Service/ Public Bidding/ Small Value/ Shopping		January - December										
-	Furniture and Fixtures (Reuphostery works)	Various	Small Value Procurement	,	, January - December ,									, 466,479 00	_
	Other Machineries and Equipment (genset and repair of various equipment)	Various	Public Bidding/ Small Value / Shopping		January - December								1,058,912 00		
	Communication Equipment (PBX regular maintenance)	Various	Small Value / Direct Contracting	March, July and November									157,500 00		

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	IT Equipment and Software - IT Systems and Software Maintenance														
	Antivirus and Antispam	IIG	Public Bidding / Negotiated Small Value					January						642,654 0	0 -
-	Checkpoint Firewall	IIG	Public Bidding					September						871,000 0	0 -
	EFAR System	IIG	Public Bidding					March						876,600 0	- -
-	Helpdesk	ITG	Negotiated Small Value					March						275,000 0	Ī.
	Integrated Financial System (SAP)	ITG	Public Bidding					March						3,000,000 0	
<i>-</i>	Loans Monitoring System	ITG	Public Bidding					December						2.134,000 0	0
	Lotus Domino and Notes	ITG	Public Bidding					March			-			2,260,800 0	
-	Progress Software	ITG	Direct Contracting	•	January and September										0
	ROPA System Maintenance	IIG	Public Bidding					June						4,000,000 0	0 -
/	Network Monitoring System	IIG	Small Value Procurement					January						247,500 0	0 -
•	VMWare Maintenance	ИG	Public Bidding					March						1,870,000 0	0
/	Integrated Procurement	ПG	Public Bidding					December						3,080,000 0	0
	IT Equipment					,									1
-	Comprehensive Maintenance for Power Data Center UPS	ITG	Small Value Procû r ement					February						137.500 0	0 -
/	Preventive Mainteannce for IT Equipment	ITG	Public Bidding/Small Value Procurement				, March,	July and Nov	vember		,			550,000 0	ю .
,	Replacement of Parts and Labor	ITG	Public Bidding/Small Value Procurement		March July and November									2 893,000 0	-
18	Extraordinary Expenses Necessary to Protect the Integrity of the Corporation / Carry Out the Mandate or Enhance the Image of the Corporation /Establish Professional Networks with Other Organization and Personalities	Various	Public Bidding/Small Value/Negotiated/ Direct Contracting /Shopping		January - December									7,594,901 0	00

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	Extraordinary Expenses for Internal Meetings / Consultations (Committee meetings, Board meetings, Corporate Planning and Other Internal Meetings)	Various	Public Bidding/Small Value/Negotiated/ Direct Contracting /Shopping				Jani	u ary - Decem	nber						4,558.775 00	
	Extraordinary Expenses for Special Events / Activities (PDIC hosting of the APRC and other Meetings, venue and banquet services, engagement of event organizer, anniversary, Christmas & PRAISE Awards and other related procurement)	Vanous	Public Bidding/Small Value/Negotiated/ Direct Contracting /Shopping				Jani	uary - Decem	nber						6,751,500 00	
	Extraordinary Expenses for Athletic / Cultural / Community Outreach Activities															
	Corporate Social Responsibility	CAG	Public Bidding / Small Value / Negotiated /				Jani	uary - Decem	nber						2,000,000 00) r
1	Employee Wellness	CSS	Shopping / Direct Contracting	*	2nd quarter										2,000,000 00	-
1 1	Extraordinary Expenses for Bereavement as Expression of Sympathy	Various	Small Value Procurement / Shopping		January - December										360,000.00	
, 19	Ipsurance (Property / Floater / Fire / Comprehensive Insurance for Vehicles / Group Personal Accident Insurance / Money. Securities & Payroll Robbery Policy Insurance / Comprehensive General Liability Insurance / Fidelity Bond Premium)	Various	₽ Agency-to-Agency		January - December										4,679,744.00)
22	Asset Administration Expenses (Extra- judicial/judicial foreclosure expenses, Premiums for Injunction bond, Fire Insurance, Securing (certified true copies, Photocopying Fee and Related Expenses, Security Services, Engagement of Appraisers, External Marketing Agents, Caretaker and Utility and General Expenses)	LMG / AMDG / ASG	Public Bidding/ Small Value/ Negotiated/ Direct Contracting/ Shopping	,											29,310,051.00	-
24	Other Financial Expenses (Trustee Fees & Cost of PPMO)	īG	Public Bidding/Negotiated Agency-to- Agency/Small Value				Jan	uary - Decem	nber				_		12,546,901 00	
25	Miscellaneous Expenses (Photocopying, Out-of-Pocket Expenses on Field Operaions and Vehicle Smoke Emission Test)	Various	Small Value Procurement / Shopping				Jan	uary - Decem	nber						114,450 00	,

COB Schedu	e Program/Activity/Project	Procuring Unit	Mode of Procurement	Pre-procurement Conterence	Posting of Invitation to Bid	Pre-bid Conference	Opening of Bids	Bid Evaluation	Post- Qualifi- cation	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	ABC in accordance wi 2016 Corporate Operati Budget	
/ 28	Capital Expenditures - Motor Vehicles (replacement and discposal of corporate vehicles aged 7 years)	ASG	Public Bidding				Jan	uary - Decen	nber			1		13.600,000	
29	Capital Expenditures - Furniture and Fixtures	ditures - Furniture and Various Negotiated Small Value / Shopping January - December											27,458,260		
30	Capital Expenditures - Office Equipment	I Various I various I I I I I I I I I I I I I I I I I I I										320,993			
31	Capital Expenditures - Other Machineries and Equipment	Various	Public Bidding / Negotiated Small Value / Shopping				Jan	uary - Decen	nber					1,156,822	
32	Capital Expenditures - Communication Equipment (IP Telephones, Multimedia Projectors, Analog Telephones, Television sets, microphones)	Various	Public Bidding / Negotiated Small Value / Shopping		January - December January, April, July and October										
33	Capital Expenditures - IT Equipment			•								-			
	Desktop Computers	ITG	Public Bidding		March, June, September and December					847,875					
	Notebook/mobile Computers	IIG	Public Bidding		March, June, September and December					3,695,937					
,	Printers	IIG	Public Bidding	March, June, September and December					1,101,000						
	PC Monitors	ITG	Small Value			N	larch, June,	September a	nd Decem	ber				357,000	
	External Hard Disk Drive	IIG	Small Value			N	arch, June,	September a	nd Decem	ber				52,800	
34	Capital Expenditures - Intangible Assets (Software System and Licenses)		٠,		,	 			,				,		
	Upgrade of BI Tool	ITG	Public Bidding				Jan	uary - Decen	nber					6,800,000	
	/Budget System	ITG	Public Bidding				Jan	uary - Decen	nber					18,000,000	
	Legal Cases Monitoring System	ITG	Public Bidding			,	Jan	uary - Decem	nber					10,000,000	
	Audit Monitoring System	ITG	Public Bidding					3rd quarter						4,000,000	

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/	Procurement System	ITG	Public Bidding		January - December										0 ,	
/	RL Financial System	ITG	Public Bidding		January - December											
/	Customer Handling System	IIG	Public Bidding		January - December											
/	Financial Assistance System	ITG	Public Bidding				Jan	uary - Decen	nber					5,000,000 00	١,	
/	Records Management System	ITG	Public Bidding				Jan	uary - Decen	nber					12,430,000 0	0	
/	License for Business IP	ITG	Public Bidding				Jan	uary - Decen	nber					537,600 0	0	
/	ACL Software	ITG	Public Bidding	January - December											0 -	
	TOTAL			P										688,371,502.0	0	

Prepared by

Checked by

Recommended by

Approved by

M RICARDO D. ANTONIO

CEO II, BAC Secretariat

Chairperson, Bids and Awards Committee

ERISTINA Q. ORBETA

President

Note Final determination of procurement mode is upon submission of the project to the BAC for deliberation